

INSTRUCTIONS FOR ACCOMPLISHING TC FORM NO. 4
(Request for Withdrawal / Suspension of Concessions
Under Section 402)

- A. Accomplish form and submit five (5) copies with the Records Section of the Tariff Commission with the following:
1. A covering letter indicating:
 - a. Name of article(s)
 - b. Nature of request
 - c. Reasons for the request
 - d. Other products produced by the firm
 2. Audited financial statements for the last three (3) years including Statement of Cost of Goods Manufactured.
 3. Certified statement showing stockholders' citizenship and equity.
 4. Certificate of subject article's quality and results of tests conducted, if any, from:
 - a. National Institute of Science and Technology, and/or;
 - b. Concerned government office or agency.
 5. Share of subject article to total operation (value).
- B. Information deemed confidential should be so marked.
- C. Additional data and information relative to the petition may be requested by the Commission when deemed necessary.
- D. Party will be notified of the status of the petition and may be requested to attend consultations that may be held for the purpose of hearing the petition.

TC Form No. 4

National Economic and Development Authority
TARIFF COMMISSION
Philippine Heart Center Bldg., Quezon City

INFORMATION FOR WITHDRAWAL / SUSPENSION
OF TARIFF CONCESSIONS UNDER SECTION 402

A. Petitioner

1. Name of Petitioner: _____

2. Office Address Tel. No. Contact Person

3. Factory Address Tel. No. Contact Person

4. Name of President / General Manager: _____

5. Name and address of other manufacturers:

- a. _____
- b. _____
- c. _____
- d. _____

B. Subject Article(s)

<u>Subject Article (s)</u>	<u>Tariff Hdg. (H.S.)</u>	<u>Rate of Duty</u>	<u>Margin of Preference</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

C. Nature of Request (Specify)

D. Brief description and use(s) of subject article(s)

E. Please attach production flow chart and brief description of production process of subject article(s) or of product(s) where this is used.

F. Production Cost (Note: If product is of different sizes, types, model or brands, choose one that is most representative and/or saleable.)

Product Specification : _____
 Unit of Measure : _____

	Per Unit Cost (latest)
Direct Raw Materials	
Direct Labor	
Manufacturing Overhead	
Total Unit Cost	
Sales Tax	
Selling and administrative expenses	

G. Net Profit (net loss) (last three years)

	19__	19__	19__
	=====	=====	=====
	Volume :	Value :	Value :
	Volume :	Value :	Value :
	Volume :	Value :	Value :
	=====	=====	=====
Sales			
Cost of goods manufactured and sold			
Gross Profit			
Selling Expenses			
Administrative Expenses			
Net Profit (Loss)			

H. Inventory and Production Data (last three years)

	Beginning Inventory	Ending Inventory	Production
	Qty. : P Value	Qty. : P Value	Qty. : P. Value
Year			
1.			
2.			
3.			

I. Employment and Compensation Data (last three years)

	<u>Number</u>				<u>Total Compensation</u>	
	19__	19__	19__	19__	19__	19__
(a) Total No. of employees	_____	_____	_____	_____	_____	_____
(b) Employees directly employed in the production of subject article:						
Skilled	_____	_____	_____	_____	_____	_____
Unskilled	_____	_____	_____	_____	_____	_____
(c) Aliens employed	_____	_____	_____	_____	_____	_____

J. Importation (last 5 years)

1. Imports

<u>Year</u>	<u>Volume</u>	<u>\$ CIF Value</u>
-----	-----	-----
-----	-----	-----
-----	-----	-----
-----	-----	-----
-----	-----	-----

2. Wholesale Price (Per _____) P _____

K. Major Producers in ASEAN/Concerned Exporting Countries

1. Country

2. Name of Company

3. Planned Expansion of Capacity

L. Machinery and Equipment Used or to be used in the Production Process

1. Petitioner's

a. Existing or installed:

	<u>Type</u>	<u>Year Purchased</u>	<u>Expected Life</u>	<u>Acquisition Cost</u>
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____
5)	_____	_____	_____	_____

b. To be installed or acquired:

	<u>Type</u>	<u>Possible date of Installation</u>	<u>Acquisition Cost</u>
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____
5)	_____	_____	_____

2. Other Manufacturers

a. Existing or installed:

	<u>Type</u>	<u>Year Purchased</u>	<u>Expected Life</u>	<u>Acquisition Cost</u>
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____
5)	_____	_____	_____	_____

b. To be installed or acquired:

	<u>Type</u>	<u>Possible date of Installation</u>	<u>Acquisition Cost</u>
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____
5)	_____	_____	_____

M. Rated Plant Capacity and Capacity Utilization

		<u>Daily (8 hrs.)</u>	<u>Monthly</u>	<u>Annually</u>
a.	Existing machinery or facilities:			
	Maximum	_____	_____	_____
	Normal	_____	_____	_____
	Actual	_____	_____	_____
b.	Machineries or facilities to be installed or acquired:			
	Maximum	_____	_____	_____
	Normal	_____	_____	_____
	Actual	_____	_____	_____

N. Comparative Unit Price (Wholesale)

Product	Price of Product Produce by Firm		Current Price of Imported Counterpart	
	Ex-factory	Other	Other	\$ CIF
	Previous	Current	Taxes	
		VAT		

Please submit Price List for previous year.

O. Sales of Subject Article(s):

Year	Domestic		Exports	
	Volume	Value	Volume	Value (\$ FOB)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

P. Market Share: _____

Q. Assets, Liabilities and Stockholder's/Equity or Capital

	19____	19____	19____
Total assets	_____	_____	_____
Total Liabilities	_____	_____	_____
Total S/E	_____	_____	_____

Please submit audited financial statement for the last three preceeding years immediately.

Certified true and correct:

Printed Name

Signature

Position

Date